



Motor Fuel Tax Return Form

Collection Period: Month _____ Year _____

Business Name & Address:

Computation of Tax Liability

- 1. Number of Gallons of Motor Fuel Tax Sold..... _____
- 2. Tax Rate per Gallon..... \$ X .04
- 3. Tax Due (line 1 multiplied by line 2)..... \$ _____
- 4. Penalty (5%) late payment if paid after the 20th \$ _____
- 5. Total Due..... \$ _____

Remittance Instructions

Please remit the amount indicated on line 5 above. Checks should be made payable to the Village of Plainfield and sent to the Village at the address shown below. This form and a complete copy of the Illinois Department of Revenue Form ST-1 (state sales tax return) for the corresponding month must accompany your remittance.

The Village must receive your remittance by the 20th of the month following the calendar month when the taxes were collected. If the 20th of the month falls on a Sunday or holiday when the Village Hall is closed, payment must be received by the next business day. However, a payment sent by mail must be postmarked no later than the 20th of the month. If the 20th of the month falls on a Sunday or national holiday when the U.S. Postal Service is closed, the remittance must be postmarked by the next business day.

Attention: Gallon measurement is required when completing this form. If your records are in liter measurement, multiply the total by the official factor of .2641721 to convert to U.S. gallons.

Affirmation: Under penalties provided by the Village of Plainfield Code, I hereby affirm that the statements contained herein are taken from the books and records of the business and are true and correct to the best of my knowledge.

Signature of Preparer	Date	Phone No.
Signature of Taxpayer	Date	Phone No.

Please remember: Please mail this form and a complete copy of the Illinois Department of Revenue Form ST-1 (state sales tax return) for the corresponding month and payment to the address listed below.

Please return the completed form to: Village of Plainfield
24401 W. Lockport Street
Attn: Finance Dept., MFT
Plainfield, IL 60544
Phone: 815-609-6106
Fax: 815-436-1950