



PLANNING DEPARTMENT

FIRE LIFE & SAFETY SYSTEM GRANT APPLICATION

(For Traditional Downtown Area Only – See Map for Qualified Properties)

APPLICANT:

PROPERTY INFORMATION:		
CURRENT/PROPOSED TENANT (BUSINESS NAME)	ADDRESS	
PIN	USE	ZONING
LANDMARK STATUS		
Landmark	District: Contributing	District: Non-Contributing
	None	Other: _____
APPLICANT INFORMATION:		
PRIMARY CONTACT	MAILING ADDRESS	CITY, STATE, ZIP
PHONE #	FAX #	OTHER # (CELL, ETC.)

OTHER APPLICANTS & INTERESTED PARTIES:				
RELATIONSHIP	NAME	COMPANY	MAILING ADDRESS	PHONE # AND FAX #
Owner				
Contractor				
Contractor				
Contractor				
Contractor				
Architect				
Agent/ Attorney				

IMPROVEMENT INFORMATION:	
ESTIMATED COST OF IMPROVEMENTS ^{^^}	REQUESTED AMOUNT OF GRANT ⁺⁺

^{^^} Please reference the checklist which states estimates must be itemized and include a brief description explaining the scope of work for each improvement itemized.

⁺⁺ Please see program details for the grant reimbursement schedule and payout procedures.

I hereby affirm that I have full legal capacity to authorize the filing of this application and that all information and exhibits herewith submitted are true and correct to the best of my knowledge. The owner invites Village

representatives to make all reasonable inspections, investigations and take pictures of the subject property during the processing period of this request.

I understand that this is a voluntary program. I also understand that the Village has the right and discretion to approve or deny any project or portions thereof.

I authorize the use of any pictures involving this project by the Village of Plainfield.

SIGNATURE OF APPLICANT

DATE

SIGNATURE OF OWNER, **REQUIRED** IF NOT APPLICANT

DATE

FIRE SPRINKLER SYSTEM GRANT APPLICATION REQUIREMENTS:

Schedule a pre-application meeting with Planning Staff at (815) 439-2824 prior to filling out the application.

Review Fire Sprinkler System Grant Program Description

Pre-application meeting with Planning and Fire District Staff. (Staff Initials _____ Date _____)

One (1) original completed grant application form.

Brief narrative description of the project.

This should include a description of the building's current status and the area(s) to be repaired/restored, proposed work to be performed, and the general methodologies to be employed. Please make sure the narrative provides a thorough description.

Twenty (20) sets of drawings of the proposed work (to scale).

- 11x17 copies are acceptable. All reduced copies must be legible.

One (1) electronic copy of the drawings.

Acceptable formats include PDF, TIF, GIF or JPEGs. One (1) .pdf file is preferred.

Two (2) different contractor's estimates.

- Estimates must include only the work being sought for reimbursement. Eligible work is listed in the explanation of the program.
- The estimate must include a brief description and methodology of the work to be done (include drawings if necessary), it can not simply be a list of items. If the narrative description of the project adequately details the contractor's work and methodology, this aspect does need to be included to meet this required application item.

Existing and proposed service/use of the building.

Required signatures.

Signature of the owner is required, if the applicant is not the owner.